



Santa Clara Valley Water District Capital Improvement Program Committee Meeting

Teleconference Zoom Meeting

<https://valleywater.zoom.us/j/93987096905>

Meeting ID: 939 8709 6905

Phone In: 1-669-900-9128

AMENDED SPECIAL MEETING AGENDA

**Monday, June 29, 2020
11:00 AM**

District Mission: Provide Silicon Valley safe, clean water for a healthy life, environment and economy.

Nai Hsueh, Chair, District 5
Linda J. LeZotte, Vice Chair, District
4

Tony Estremera, District 6

All public records relating to an item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at the Office of the Clerk of the Board at the Santa Clara Valley Water District Headquarters Building, 5700 Almaden Expressway, San Jose, CA 95118, at the same time that the public records are distributed or made available to the legislative body. Santa Clara Valley Water District will make reasonable efforts to accommodate persons with disabilities wishing to attend Board of Directors' meeting. Please advise the Clerk of the Board Office of any special needs by calling (408) 265-2600.

BETH REDMOND
Committee Liaison

NATALIE F. DOMINGUEZ,
CMC
Assistant Deputy Clerk II
Office/Clerk of the Board
(408) 265-2659
ndominguez@valleywater.org

Note: The finalized Board Agenda, exception items and supplemental items will be posted prior to the meeting in accordance with the Brown Act.

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Capital Improvement Program Committee**

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IMPORTANT NOTICES

This meeting is being held in accordance with the Brown Act as currently in effect under the State Emergency Services Act, the Governor’s Emergency Declaration related to COVID-19, and the Governor’s Executive Order N-29-20 issued on March 17, 2020 that allows attendance by members of the Committee, District staff, and the public to participate and conduct the meeting by teleconference, videoconference, or both.

Members of the public wishing to address the **Committee** during a video conferenced meeting on an item not listed on the agenda, or any item listed on the agenda, should use the “Raise Hand” or “Chat” tools located in Zoom meeting link listed on the agenda. Speakers will be acknowledged by the **Committee** Chair in the order requests are received and granted speaking access to address the **Committee**.

Santa Clara Valley Water District (District), in complying with the Americans with Disabilities Act (ADA), requests individuals who require special accommodations to access and/or participate in Committee meetings to please contact the Clerk of the Board’s office at (408) 630-2711, at least 3 business days before the scheduled **Committee** meeting to ensure that the District may assist you.

This agenda has been prepared as required by the applicable laws of the State of California, including but not limited to, Government Code Sections 54950 et. seq. and has not been prepared with a view to informing an investment decision in any of Valley Water’s bonds, notes or other obligations. Any projections, plans or other forward-looking statements included in the information in this agenda are subject to a variety of uncertainties that could cause any actual plans or results to differ materially from any such statement. The information herein is not intended to be used by investors or potential investors in considering the purchase or sale of Valley Water’s bonds, notes or other obligations and investors and potential investors should rely only on information filed by the District on the Municipal Securities Rulemaking Board’s Electronic Municipal Market Access System for municipal securities disclosures and Valley Water’s Investor Relations website, maintained on the World Wide Web at <https://emma.msrb.org/> and <https://www.valleywater.org/how-we-operate/financebudget/investor-relations>, respectively.

1. CALL TO ORDER.

1.1. Roll Call.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA. *Notice to the public: Members of the public who wish to address the **Committee** on any item not listed on the agenda should access the "Raise Hand" or "Chat" tools located in Zoom meeting link listed on the agenda. Speakers will be acknowledged by the **Committee** Chair in order requests are received and granted speaking access to address the **Committee**. Speakers comments should be limited to three minutes or as set by the Chair. The law does not permit **Committee** action on, or extended discussion of, any item not on the agenda except under special circumstances. If **Committee** action is requested, the matter may be placed on a future agenda. All comments that require a response will be referred to staff for a reply in writing. The **Committee** may take action on any item of business appearing on the posted agenda*

3. ACTION ITEMS:

3.1. Review 2020 Capital Improvement Committee Work Plan.

20-0520

Recommendation: Review the 2020 Capital Improvement Program Committee Work Plan, and make adjustments as necessary.

Manager: Michele King, 408-2630-2711

Attachments: Attachment 1: 2020 CIP Committee Workplan

4. CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS.

This is an opportunity for the Clerk to review and obtain clarification on any formally moved, seconded, and approved requests and recommendations made by the Committee during the meeting.

5. ADJOURN:

5.1. Adjourn to Regular Meeting at 10:00 a.m., on July 13, 2020, via Zoom teleconference meeting.



Santa Clara Valley Water District

File No.: 20-0520

Agenda Date: 6/29/2020

Item No.: 3.1.

COMMITTEE AGENDA MEMORANDUM

Capital Improvement Program Committee

SUBJECT:

Review 2020 Capital Improvement Committee Work Plan.

RECOMMENDATION:

Review the 2020 Capital Improvement Program Committee Work Plan, and make adjustments as necessary.

SUMMARY:

Work Plans are created and implemented by all Board Committees to increase Committee efficiency, provide increased public notice of intended Committee discussions, and enable improved follow-up by staff. Work Plans are dynamic documents managed by Committee Chairs and are subject to change. Committee Work Plans also serve to assist to prepare an Annual Committee Accomplishments Reports.

The 2020 Capital Improvement Program Committee (CIP) Work Plan is contained in Attachment 1. Information in this Plan document was provided by staff as follows:

Discussion of topics as stated in the Plan have been described based on information from the following sources:

- Items referred to the Committee by the Board;
- Items requested by the Committee to be brought back by staff;
- Items scheduled for presentation to the full Board of Directors; and
- Items identified by staff.

The 2020 CIP Work Plan contained in Attachment 1 is presented for the Committee's review to determine topics for discussion in 2020.

All meetings have been scheduled to occur on the second Monday of each month in 2020 in accordance with the Committee's charter, with the exception of the meetings in April and May 2020, which were cancelled due to the COVID-19 Shelter-in-Place Order, and the October meeting, which has been rescheduled to October 19, 2020, due to the holiday schedule.

ATTACHMENTS:

Attachment 1: 2020 CIP Committee Work Plan

File No.: 20-0520

Agenda Date: 6/29/2020
Item No.: 3.1.

UNCLASSIFIED MANAGER:
Michele King, 408-2630-2711

CIP Committee 2020 Workplan

		<u>Jan</u>	<u>Feb</u>	<u>Mar</u>	<u>Apr</u>	<u>May</u>	<u>Jun</u>	<u>Jul</u>	<u>Aug</u>	<u>Sep</u>	<u>Oct</u>	<u>Nov</u>	<u>Dec</u>	
Capital Project Monitoring														
Construction			X		C a n c e l l e d d u e t o	C O V I D - 1 9			X			X		
Design				X							X			X
Planning/Feasibility		X							X			X		
Upcoming Consultant Agreement Amendments			X						X					
Contract Compliance Process Review									X					
CIP Implementation														
Review Project Delivery Process for Capital Projects			X						X					
CIP Development														
CIP Planning Process														
Review Significant Project Plan Updates										X				
Committee Review of Initially Validated Projects											X			
Preliminary CIP Review													X	

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