



CAPITAL IMPROVEMENT PROGRAM (CIP) COMMITTEE MEETING

MINUTES

**MONDAY May 8, 2017
9:30 AM**

(Paragraph numbers coincide with agenda item numbers)

A rescheduled regular meeting of the Capital Improvement Program (CIP) Committee was held at 9:35 a.m. on May 8, 2017, in the Santa Clara Valley Water District Headquarters Building Conference Room A-124, 5700 Almaden Expressway, San Jose, California.

1. CALL TO ORDER/ROLL CALL

Committee members in attendance were District 4 Director Linda LeZotte and District 5 Director Nai Hsueh, Chairperson presiding, constituting a quorum of the Committee.

District 6 Director Tony Estremera arrived as noted below.

Also in attendance were District staff members Nicole Berrocal, David Cahen, Chris Hakes, Saeid Hosseini, Lin Moore, Ngoc Nguyen, Leslie Orta, Katherine Oven, Beth Redmond, Darin Taylor, and Sudhanshu Tikekar.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA

Chairperson Hsueh declared time open for public comment on any item not on the agenda. There was no one present who wished to speak.

3. APPROVAL OF MINUTES

The Committee considered the minutes of the April 10, 2017 meeting.

It was moved by Director LeZotte, seconded by Chairperson Hsueh, and unanimously carried that the minutes be approved as presented.

Director Estremera arrived.

4. ACTION ITEMS

4.1 REVIEW AND DISCUSS PROJECTS AND FUNDING IN THE WATERSHED CAPITAL PROGRAM (FUND 12 & FUND 26) FOR THE FISCAL YEAR 2018-22 CAPITAL IMPROVEMENT PROGRAM.

Mr. Ngoc Nguyen, Assistant Officer, and Ms. Beth Redmond, Unit Manager, reviewed the information on this item, per the attached Committee Agenda Memorandum.

During the presentation, the Committee made the following requests:

- Staff is to include in future Draft CIP presentations, more detailed information on how subvention funding is being allocated.

The Committee then continued the item to the June 12, 2017 meeting, and requested that staff come back with the following information at that time:

- Information on the \$62 million in the Safe, Clean Water Implementation Fund Project and Safe, Clean Water projects where funding recommendations to balance the fund could be considered;
- Information on Watershed CIP Projects not funded through construction; and
- A list of unfunded Watershed CIP Projects that identifies where regulatory (or other) commitments have been made.

4.2 RECEIVE INFORMATION ON OWNER CONTROLLED INSURANCE PROGRAMS

Mr. David Cahen, Risk Manager, reviewed the information on this item, per the attached Committee Agenda Memorandum, and distributed the attached presentation materials identified as Handout 4.2-A herein. Copies of the Handout were distributed to the Committee and made available to the public.

Mr. Doug Muirhead, Morgan Hill resident, suggested the Committee consider whether participating in an Owner Controlled Insurance Program could be avoided by requiring District contractors to have Comprehensive Safety Plans.

The Committee requested that staff continue to identify and analyze the pros and cons of Owner Controlled Insurance Programs (OCIPs), and bring discussion back to the Committee when opportunities arise to consider recommendations to the Board on OCIP alternatives for specific Capital projects.

5. REVIEW AND DISCUSS 2017 COMMITTEE WORK PLAN

Chairperson Hsueh requested that the 2017 Committee Work Plan be revised to include at the June 12, 2017 meeting, the items requested by the Committee during discussion of Item 4.1 (above).

Chairperson Hsueh further requested that staff include the following items when they prepare their report on capital project consultant agreements for the June 12, 2017 meeting: a list of foreseeable amendments to existing capital project consultant agreements, including two amendments in progress for the Anderson and Calero Dams Seismic Retrofit Projects; and a copy of the Consultant Contract Management Process Audit prepared for the District by Navigant, dated March 10, 2015.

6. DISCUSSION OF NEXT COMMITTEE MEETING AGENDA AND SCHEDULE

Chairperson Hsueh confirmed that the next Committee meeting would be held on June 12, 2017, at 10:00 a.m.

7. ADJOURN

Chairperson Hsueh adjourned the meeting at 11:35 a.m., to the 10:00 a.m., Monday June 12, 2017, meeting, in the Santa Clara Valley Water District Headquarters Building, Conference Room A-124, 5700 Almaden Expressway, San Jose.

[Original Signed By]

Lin Moore
Board Administrative Assistant

Approved: June 12, 2017