



BOARD AUDIT COMMITTEE

MINUTES

THURSDAY, JUNE 1, 2017
12:00 PM

(Paragraph numbers coincide with agenda item numbers)

1. CALL TO ORDER/ROLL CALL:

A meeting of the Santa Clara Valley Water District Board Audit Committee (Committee) was called to order in the District Headquarters, Conference Room A-124, 5700 Almaden Expressway, San Jose, California, at 12:00 p.m.

Committee members in attendance were District 2 Director Keegan, District 7 Director Kremen, and District 6 Director Estremera, Chairperson presiding, constituting a quorum of the Committee.

Staff members in attendance were N. Camacho, Interim Chief Executive Officer, J. Collins, A. Comelo, M. Heller, and M. Overland.

2. TIME OPEN FOR PUBLIC COMMENT ON ANY ITEM NOT ON THE AGENDA:

Chairperson Estremera declared time open for public comment on any item not on the agenda.

There was no one present who wished to speak.

3. APPROVAL OF MINUTES:

Recommendation: Approve the minutes.

It was moved by Director Keegan and seconded by Chairperson Estremera, and unanimously carried that the May 20, 2016; July 7, 2016; August 5, 2016; and February 2, 2017, minutes be approved.

Director Kremen abstained because he did not attend any of the aforementioned meetings.

4. ACTION ITEMS:

4.1 Safe, Clean Water and Natural Flood Protection Program Audit (SCW Program Audit) – Project Update.

- Recommendation:
- A. Receive a presentation of the final draft audit report from Moss Adams;
 - B. Receive and discuss management response to final draft audit report; and
 - C. Direct staff to have Moss Adams present the final draft audit report to the Board of Directors.

Mr. Mark Steranka and Ms. Colleen Rozillis, Moss Adams, reviewed the information on this item, per the attached Committee Agenda Memorandum.

It was moved by Director Keegan and seconded by Director Kremen, and unanimously carried that staff have Moss Adams present the final draft audit report to the Board of Directors.

4.2 Board Independent Audit Consultant Services Contract.

- Recommendation:
- A. Receive an update on the status of the Board Independent Audit Consultant Services Contract; and
 - B. Discuss development of audit program and risk assessment with TAP International, Inc.

Ms. Denise Callahan and Mr. Greg Matahoshi, TAP International, Inc., reviewed the information on this item, per the attached Committee Agenda Memorandum.

The Committee requested that staff have TAP International, Inc., deliver a risk assessment to the full Board before the next Board Audit Committee meeting.

4.3 Performance Audit of the Lower Silver Creek Flood Protection Project Agreement with RMC Water and Environment (A3277G).

- Recommendation: Receive an update on the status of the Performance Audit of the Lower Silver Creek Flood Protection Project Agreement with RMC Water and Environment (A3277G).

Mr. Mike Heller, Program Administrator, reviewed the information on this item, per the attached Committee Agenda Memorandum.

The Committee noted the information without formal action.

5 CLERK REVIEW AND CLARIFICATION OF COMMITTEE REQUESTS AND RECOMMENDATIONS:

There was no Clerk Review and Clarification of Committee Requests and Recommendations given.

8. REVIEW AND DISCUSSION OF 2017 COMMITTEE WORK PLAN:

There was no Review and Discussion of 2017 Committee Work Plan.

9. DISCUSSION OF NEXT COMMITTEE MEETING DATE:

There was no discussion of the next Committee meeting date.

10. ADJOURN:

Adjourn to next Audit Committee meeting as scheduled by the Chair.

Chairperson Estremera adjourned the Committee meeting at 1:20 p.m.

Respectfully submitted,



Max Overland
Board Administrative Assistant II

Approved: 

Date: September 28, 2017